

**2016–2017 UOJM TEAM APPLICATIONS**

**Application Requirements**

1. Fill out the attached form

2. Current CV

\* Research experience is an asset, but is not required

**UOJM Positions**

1) **Reviewers.**

*Responsibilities of the reviewers include the following:*

 Providing an informative critique and constructive feedback in a timely manner on submitted work

 Communicating with their supervising section editor

**2) Section editors.** Please, specify in your application your article type of interest. Descriptions can be found under ‘Part 3’ section at <https://uottawa.scholarsportal.info/ojs/index.php/uojm-jmuo/about/submissions#authorGuidelines>.

I. Commentaries:

II. Editorials

III. Humanities

IV. Interviews

V. News

VI. Original Research

*Responsibilities of the section editors include the following:*

 Organizing the journal submission process and managing reviewer workflow

 Reviewing and delegating journal submissions to a team of reviewers

 Acting as a liaison between the editorial team and authors in evaluating articles

**Applications must be submitted to** [**contact@uojm.ca**](mailto:contact@uojm.ca) **by Monday, September 19th at 5 PM**

*We look forward to receiving your application!*